

# Hampton Inn & Suites®

At the University

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ROOM (s) REQUEST  
UVA GRADUATION **2020**  
**REQUEST ONLY!!**

Friday, Saturday & Sunday

May 15<sup>th</sup>, 16<sup>th</sup>, & 17<sup>th</sup>, 2020

**Note:** As of: **18 August, 2016**

**You have asked to submit an early request.**

**Congratulations on your foresight.**

Every UVa Graduation Weekend overwhelms little Charlottesville. Numerous UVa Graduation events take place throughout the day on Saturday. A single formal Graduation Ceremony is held early Sunday morning on 'The Lawn'. Separate Diploma distribution ceremonies are later conducted at each 'School' on Sunday afternoon. Graduation brings more than 13,000 visitors to Charlottesville, which has only about 3,800 Hotel Rooms, B&B & other lodging rooms. This is an unreasonable circumstance for all.

Each Hotel, Inn, B&B and Guest House has it's own policy for Graduation Weekend rentals.

• **Graduation Weekend Policy of the Hampton Inn & Suites at the University**

- a. Room Requests will be accepted in writing only up to 4 years in advance
- b. Repeat Guests of this Inn are our intended / Preferred Graduation Weekend Clientele
- c. Requests are honored in order of date of receipt by room-type requested\*
- d. All Graduation Weekend rooms are sold for a **three-night minimum**
- e. No Special Requests can be guaranteed (but we are in the Hospitality Business, so let us know what you would like)
- f. All correspondence with the offer letter process will be through email.
- g. Room Requests do not become a valid reservation until paid-in-full (Do not send Pre-Payment now)**

**UVa Graduation Weekend 2020 Room Rates are Projected \*\*as follows:**

75 Rooms: Standard Rooms: \$ 370.00 Per-Room, Per-Night + 12.3% Room Tax [\$ 1246.53 = 3 Nights]  
25 Suites w/ separate lounge: \$ 420.00 Per Suite, Per-Night + 12.3 % Room Tax [\$1414.98 = 3 Nights]

\* No Discounts or Special Rates are available during these dates. Non-Refundable Advance Pre-Payment is required.

\*\* Room Rates and Tax Rates are subject to change. The projected cost estimate is provided as a courtesy to potential requestors.

Your Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

City, State & ZIP \_\_\_\_\_ Hhonors # \_\_\_\_\_

UVa Student's Name: \_\_\_\_\_ UVa e-mail address: \_\_\_\_\_@virginia.edu

SAMPLE

2   Standard Rooms  Beds: Queen Beds \_\_\_\_\_ King Bed

Your Request [ **No request for more than three rooms will be accepted from any individual guest** ]

If there is an alternate room type that would work for you if your requested room type is not available, please notate.

↓ (Specify: Suite - or- Standard Room:) (Check Bed Preference)  
\_\_\_\_\_ Beds: 2 Queen Beds \_\_\_\_\_ King Bed \_\_\_\_\_

\_\_\_\_\_ Beds: 2 Queen Beds \_\_\_\_\_ King Bed \_\_\_\_\_

\_\_\_\_\_ Beds: 2 Queen Beds \_\_\_\_\_ King Bed \_\_\_\_\_

Handicap facilities? Required? \_\_\_\_\_ Acceptable? \_\_\_\_\_ NO! \_\_\_\_\_

Special Requests: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Terms and conditions read & understood.